

INTERNATIONAL INSTITUTE OF INFORMATION TECHNOLOGY BANGALORE

20th IQAC MEETING

AGENDA AND NOTES



Date: NOVEMBER 15, 2023
Time: 11.00 AM
Venue: A 222

26/C, Electronics City, Hosur Road, Bangalore 560 100 Phones: 080-28527627-635, 41407777



**INTERNATIONAL INSTITUTE
OF INFORMATION TECHNOLOGY BANGALORE**

26/C, Electronics City, Hosur Road, Bangalore 560 100
Phones: 080-28527627-635, 41407777; Fax: 080-28527636
Website :www.iiitb.ac.in

Date: November 02, 2023

Dear Sir/Madam,

Sub: 20TH meeting of IQAC of International Institute of Information Technology Bangalore being held on November 15, 2023 at 11.00 AM in A 222.

Please find herewith attached Agenda and Notes for the 20th Meeting of IQAC of IIIT-B, being held on November 15, 2023 in the A 222 of IIIT-B at 11.00 AM.

Kindly make it convenient to attend the meeting.

Thanking you,

Yours sincerely,
IQAC Coordinator,

**Agenda and Notes for the
20th meeting of IQAC of the
International Institute of Information Technology Bangalore
November 15, 2023 at 11.00 AM**

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Agenda and Notes
20th Meeting of IQAC of IIIT-B
November 15,2023 at 11.00 AM

20.1 Confirmation of the Minutes of 19th IQAC meeting held on June 07, 2023 at 11.00 AM.

Minutes of 19th meeting of IQAC is placed at Annexure-1 for confirmation

20.2 Action taken report

Details of the action taken on the Minutes of the 19th meeting of IQAC are placed for perusal.

Agenda Point	Decision Points	Action/s Taken
19.3.1	Roadmap for value added courses, FDP, seminars, research and outreach programs	The roadmap for value added courses and the enhanced modalities were approved by the Senate in its 92 nd Senate meeting held on July 17, 2023
19.3.2	Data collection mechanism	Workshop on Academia platform and its data collection nuances were held from August 07 -11, 2023
19.3.3	Strengthening research related metrics	The Research Office has implement targeted initiatives such as providing funding support, organizing workshops on high-impact publishing, and fostering interdisciplinary collaborations to strengthen

		research-related metrics.
19.3.4	Initiatives for enhancing visibility and enhancing public perception	The institution has taken concrete steps to actively promote its achievements and activities through social media, press releases, and collaborations with media outlets to enhance visibility. Additionally, efforts have been made to organize community outreach programs, public lectures, and events to strengthen public perception and engagement.
19.3.5	Best Practice ideas for the coming academic year	The institute is to document and standardize examination reforms, such as anonymizing examinees, to formalize them as a Best Practice for ensuring fairness and transparency in evaluation.

20.3 Items for discussion/ approval

Ser No	Agenda for discussion
20.3.1	A briefing on the modalities approved by the Senate on Value Added Programs is proposed by the Dean (Student Affairs)
20.3.2	A feedback was received from graduating students in the past that the quality of Degree certificates and transcripts stationery were not upto the mark and they also lacked adequate security features. The Chairman

Ser No	Agenda for discussion
	Senate of IIITB had constituted a committee to improve this. A briefing by Registrar is proposed
20.3.3	Feedback from graduating students who graduated in July 2023 on various aspects related to the IIIT-B campus was elicited. This will be discussed.
20.3.4	Some important feedback points from graduating students given as part of the feedback from graduating students who graduated in July 2023 will be discussed along with actionable points.

20.4 Any other point with the permission of the chair.

20.5 Next Meeting Schedule

The next IQAC meeting will be held on **June 07, 2024.**

INTERNATIONAL INSTITUTE OF INFORMATION TECHNOLOGY BANGALORE

20th IQAC MEETING

MINUTES



Date: NOVEMBER 15, 2023
Time: 11.00 AM
Venue: A 222

**Minutes of the
20th meeting of IQAC of the
International Institute of Information Technology Bangalore
November 15, 2023 at 11.00 AM**

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Members Present

1. Prof Debabrata Das, Director - Chairman
2. Prof Chandrashekhar Ramanathan, Dean (Academics) - Coordinator, IQAC
3. Prof Manisha Kulkarni, Dean(Students Affairs)
4. Prof Shrisha Rao, Dean (Faculty)
5. Prof Srinath Srinivasa, Dean (R&D)
6. Prof Meenakshi DSouza, Coordinator (MS/PHD)
7. Prof V N Muralidhara , Coordinator (MTECH)
8. Prof Madhav Rao, Coordinator (iMTech)
9. Prof Bidisha Chaudhury, Coordinator (MSc Digital Society)
10. Dr GR Sinha, Adjunct Professor
11. Mr Vivek Yadav, Adjunct Faculty - Alumni
12. Cmde S R Sridhar (Retd), Registrar
13. Mr S Piramanayagam, Chief Finance Officer
14. Mr Jagadish P Patil, Chief Administrative officer

Others Present

1. Ms Cynthia DMello, Staff Officer to Dean
2. Mr Somashekhar T S, Associate Librarian and Archivist

The Chairman welcomed all the members of the committee staff members present in the meeting and initiated the meeting.

20.1 Confirmation of the minutes of the 19th IQAC meeting

The committee confirmed the Minutes of the 19th IQAC meeting held on June 07, 2023

20.2 Action Taken Report

The committee took note of the points mentioned in the action taken report.

20.3 Items for discussion/ approval

20.3.1 A briefing on the modalities approved by the Senate on Value Added Programs is proposed by the Dean (Student Affairs)

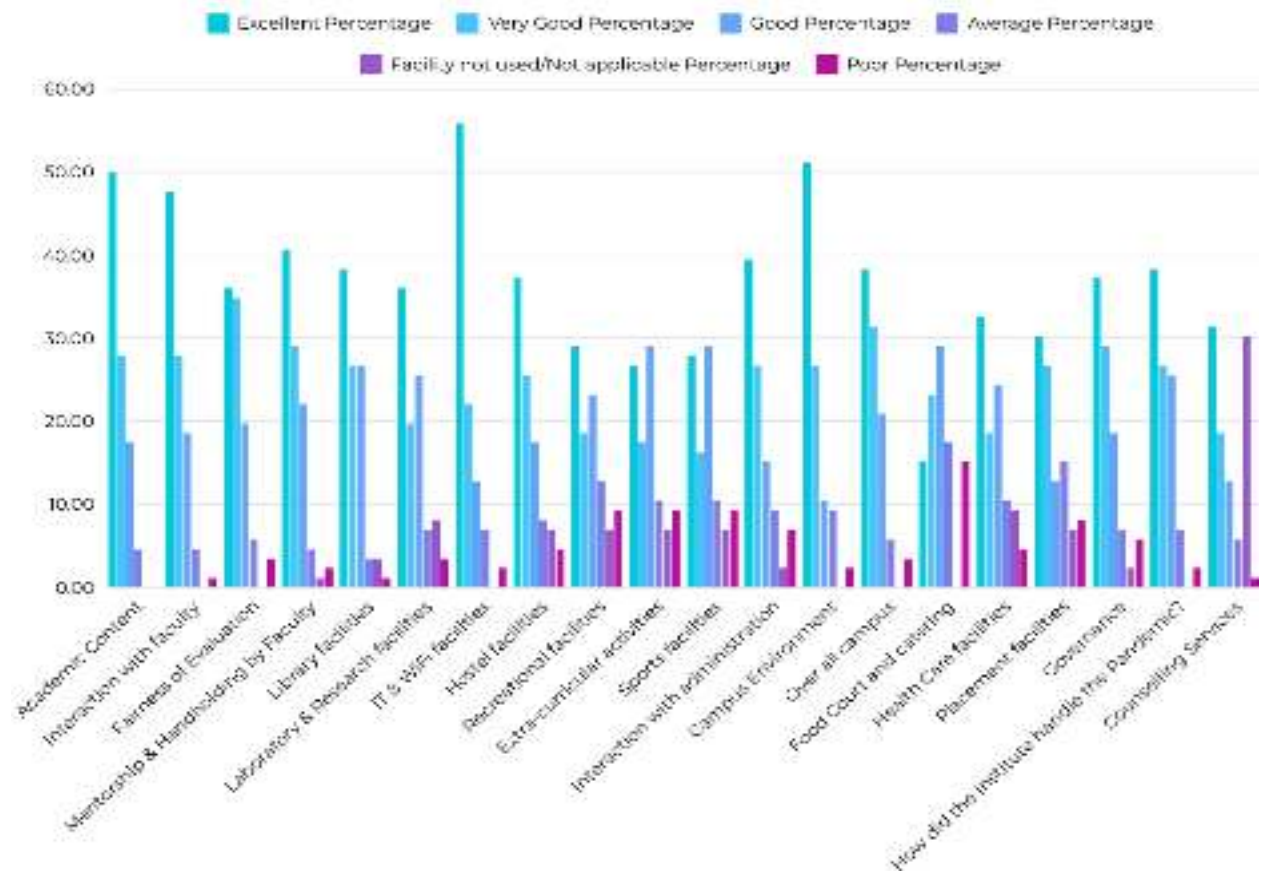
- Dean (Student Affairs) briefed the members on the modalities of the Valued Added Programs as decided by the Senate in its 92nd meeting held on July 17, 2023. She said that it was decided that VALP would be administered as a non-academic student activity as per the following guidelines: -
 - ✓ VALP will be administered under the supervision of the Office of Dean (Student Affairs).
 - ✓ Certificates of completion will be issued as per the norms of each VALP course
 - ✓ VALP courses will not be listed in the academic transcript since it is not part of academic curriculum of any of the programmes
 - ✓ For the information of the Senate, the list of VALP courses actually conducted to be shared with the Senate at end of each academic year

The members expressed satisfaction and requested Dean (Student Affairs) to monitor the quality and utility of these sessions through feedback from the students.

20.3.2 Quality of Degree Certificates and Transcripts. A feedback was received from graduating students in the past that the quality of Degree certificates and transcripts stationery were not upto the mark and they also lacked adequate security features. The Chairman Senate of IIITB had constituted a committee to improve this. The Registrar informed the members that the quality of paper used for printing certificates has been significantly enhanced by incorporating advanced security features. These include tamper-proof elements, watermarks, microtext, and anti-counterfeiting measures to prevent unauthorized duplication or printing. Additionally, QR codes or unique serial numbers may be embedded for verification and traceability, ensuring the authenticity of the certificates.

20.3.3 Feedback from graduating students. Feedback from graduating students who graduated in July 2023 on various aspects related to the IIIT-B campus was elicited. Dean

(Academics) presented the analysis of the feedback on various parameters as appended below:-



The members expressed satisfaction on the overall feedback as the towers in the above graph inferred that on most of the parameters the satisfaction of a vast majority of students ranged mostly from Good to Excellent. Some contentious issues related to Accommodation, Food, recreational facilities, Labs, placements etc seem to be lowering satisfaction levels of a few students, which will be addressed.

20.3.4 Some important feedback points. Following are some important feedback from graduating students who graduated in July 2023. The points were discussed along with actionable points as appended below:-

Academic and Placement Concerns

1. Course Relevance and Quality:

- Insufficient VLSI specialization courses, leading students to take irrelevant subjects like Astrophysics and Networking.

- Lack of industry-standard tool licenses (e.g., Cadence, Synopsys), leaving students unprepared for internships and placements.

2. Placement Opportunities:

- Limited full-time job offers after one-year internships, causing frustration and unemployment among students.
- Suggestions to prioritize six-month internships with guaranteed full-time roles (I+F model).

Hostel and Infrastructure Issues

3. Hostel Maintenance:

- Repeated malfunctions of lifts, especially in Bhaskara block.
- Poor bathroom conditions (e.g., broken locks, inefficient flush systems).
- Inconsistent availability of hot water.

4. Dining Services:

- Deterioration in food quality after the new caterers were introduced in 2022.
- Suggestions for better catering services, inclusion of fruits, and per-day payment options for mess food.

5. Recreational Facilities:

- Inadequate sports facilities for cricket and football, with unsafe playing conditions on current grounds.

Administrative and Support Services

7. Financial and Administrative Delays:

- Delays in reimbursement processes, requiring multiple follow-ups with staff

8. Healthcare Services:

- Unavailability of a 24-hour doctor on campus for general medical cases.

9. Student Feedback Mechanisms:

- Need for regular feedback programs and open-house sessions with top management to address student concerns promptly.

10. Mental Health Support:

- Suggestions to assign mentors to students for academic and personal guidance to prevent extreme measures during stressful times.

Miscellaneous Suggestions

11. Library Management:

- Lack of a physical catalog and discrepancies in book placements within the library.

12. Recreational Spaces:

- Request for more recreational areas on campus.
-

Actionable Recommendations:

- **Academics:** Introduce more relevant courses, ensure engaging teaching methods, and invest in industry-standard tools.
- **Placements:** Reassess the internship model, improve placement coordination, and strengthen relationships with key recruiters.
- **Hostel and Infrastructure:** Conduct monthly inspections and implement durable fixes for persistent issues.
- **Food and Recreation:** Improve dining services and upgrade sports facilities.
- **Support Systems:** Establish streamlined administrative processes, ensure round-the-clock medical services, and enhance mentorship programs.

21.4 Any other point with the permission of the chair.

NIL

20.5 Next Meeting Schedule

The next IQAC meeting will be held on **June 07, 2024**.

INTERNATIONAL INSTITUTE OF INFORMATION TECHNOLOGY BANGALORE

21ST IQAC MEETING

AGENDA AND NOTES



Date: JUNE 07, 2024
Time: 11.00 AM
Venue: Board Room

26/C, Electronics City, Hosur Road, Bangalore 560 100 Phones: 080-28527627-635, 41407777



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Phones: 080-28527627-635, 41407777; Fax: 080-28527636
Website :www.iiitb.ac.in

Date: May 31, 2024

Dear Sir/Madam,

**Sub: 21st meeting of IQAC of International Institute of Information
Technology Bangalore being held on JUNE 07, 2024 at 11.00 AM.**

Please find herewith attached Agenda and Notes for the 21st Meeting of IQAC of IIIT-B,
being held on June 07, 2023 in the Board Room of IIIT-B at 11.00 AM.

Kindly make it convenient to attend the meeting.

Thanking you,

Yours sincerely,
IQAC Coordinator,

**Agenda and Notes for the
21st meeting of IQAC of the
International Institute of Information Technology Bangalore
June 7, 2024 at 11.00 AM**

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**Agenda and Notes
for
21st Meeting of IQAC of IIIT-B
June 07, 2024 at 11.00 AM**

21.1 Confirmation of the Minutes of 20th IQAC meeting held on November 15,2023 at 11.00 AM.

Minutes of 20th meeting of IQAC is placed at Annexure-1 for confirmation.

21.2 Action taken report

Details of the action taken on the Minutes of the 20th meeting of IQAC are placed for perusal.

Agenda Point	Decision Points	Action/s Taken
20.3.1	Modalities approved by the Senate on Value Added Programs is proposed by the Dean (Student Affairs)	All modalities have been implemented. Following new courses for VALP have been introduced:- 1. Guitar 2. Classical vocal 3. Human Values 4. Heart fullness enabled leadership mastery 5. Effective communication skills Building technology venture 6. TT 7. Hip Hop

		8. Painting & Sketching 9. Essential of human values 10. Chess 11. Badminton
20.3.2	Quality of Degree Certificates and Transcripts.	Feedback from the graduated Class of 2023 has been very positive
20.3.3 & 20.3.4	Feedback of graduating students	The action taken on actionable recommendations is appended below

20.3.3 & 20.3.4 Category	Actionable Recommendations	Actions Taken
Academics	Introduce more relevant courses, ensure engaging teaching methods, and invest in industry-standard tools.	<p>New courses introduced were - Topics in AGI AI 830 , Computer architecture- processor design , Computer architecture- Memory design , Bayesian Methods and Probabilistic Graphical Models Analog Power Integrated Circuits VL 804 Electronic Systems Packaging VL 603 Self-Supervised Learning AI 835</p> <p>Procured industry-standard software and tools for labs - 1)Zoom Meeting: Zoom India Pvt. Ltd 2) Tally Software: Bemax Pro Software Solutions Pvt Ltd</p>

20.3.3 & 20.3.4 Category	Actionable Recommendations	Actions Taken
		3) Microsoft Office365: Microsoft 4) Adobe Creative Cloud: Aodbe 5) Vivado: AMD 6) MATLAB: MathWorks 7) Zoho Sign: Zoho Pvt. Limited
Placements	Reassess the internship model, improve placement coordination, and strengthen relationships with key recruiters.	Revamped the internship model to include hybrid and remote options. Hired additional dedicated placement coordinator. Organized recruiter networking events and signed MOUs with top companies.
Hostel and Infrastructure	Conduct monthly inspections and implement durable fixes for persistent issues.	Enhanced maintenance rounds to conduct monthly inspections. Replaced outdated plumbing and electrical systems. Installed high-speed Wi-Fi in all hostels.
Food and Recreation	Improve dining services and upgrade sports facilities.	Introduced a rotating menu with feedback from students. Had periodic meeting with Food Committee and Catering Vendor to improve food quality. Renovated the gym and added new sports equipment.
Support Systems	Establish streamlined administrative processes, ensure round-the-clock medical services, and enhance mentorship programs.	Digitized administrative processes for faster approvals. Campus Doctor visits on all days except Sundays and holidays with tele consultation facilities. A para medic is available in the night. Launched a peer mentorship program with senior students and also enhanced counselling and support systems for students through Yourdost porta. Also one Wellness ambassador was appointed for both men and women hostels.

21.3 Items for discussion/ approval

Agenda Number	Agenda Item	Possible Discussion Points
21.3.1	Growth plan of IIIT-B	Strategies for increasing student enrollment, improving rankings, and expanding collaborations with industry/academia.
21.3.2	Introduction of B Tech Programs	Feasibility study, curriculum design, faculty recruitment, and accreditation / recognition requirements for launching B Tech programs.
21.3.3	New Departmental structure for IIIT-B	Proposal for restructuring departments to improve efficiency, interdisciplinary collaboration, and resource allocation.
21.3.4	Infrastructure expansion plan	Plans for new buildings, labs, and facilities; budget allocation and timelines for completion.
21.3.5	Plan for Convocation and Feedback from graduating batch	Scheduling the convocation, guest invitations, and gathering feedback on academic and campus experiences of graduating .
21.3.6	Feedback on quality of classroom instructions	Review of student feedback, faculty performance, and plans for improving teaching methods and classroom engagement.
21.3.7	Hostel facilities for ensuing term commencing in July 2024	Assessment of current hostel conditions, capacity planning, and addressing issues like maintenance and amenities.

21.4 Any other matter with the permission of the chair

21.5 Next Meeting Schedule

The next meeting of the IQAC is scheduled on **June 07, 2024**

INTERNATIONAL INSTITUTE OF INFORMATION TECHNOLOGY BANGALORE

21st IQAC MEETING

MINUTES



Date: June 07, 2024

Time: 11.00 AM

Venue: Board Room

**Minutes of the
21st meeting of IQAC of the
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Members Present

1. Prof Debabrata Das, Director – Chairman
2. Prof Chandrashekhar Ramanathan, Dean (Academics) – Coordinator, IQAC
3. Prof Manisha Kulkarni, Dean(Students Affairs)
4. Prof Shrisha Rao, Dean (Faculty)
5. Prof Srinath Srinivasa, Dean (R&D)
6. Prof Meenakshi DSouza, Coordinator (MS/PHD)
7. Prof V N Muralidhara , Coordinator (MTECH)
8. Prof Madhav Rao, Coordinator (iMTech)
9. Prof Amit Prakash, Coordinator (MSc Digital Society)
10. Mr Vivek Yadav, Adjunct Faculty – Alumni
11. Cmde S R Sridhar (Retd), Registrar
12. Mr S Piramanayagam, Chief Finance Officer
13. Mr Jagadish P Patil, Chief Administrative officer

Others Present

1. Ms Cynthia DMello, Staff Officer to Dean
2. Mr Somashekhar T S, Associate Librarian and Archivist
3. Ms Vandana Bhavanishankar

The Chairman welcomed all the members of the committee, staff members present in the meeting and initiated the meeting.

20.1 Confirmation of the minutes of the 20th IQAC meeting

The committee confirmed the Minutes of the 20th IQAC meeting held on November 15, 2023

20.2 Action Taken Report

The committee took note of the points mentioned in the action taken report.

20.3 Items for discussion/ approval

21.3.1 Growth plan of IIIT-B

Curriculum Review 2023 and Growth Plan for Academic Programs

1. Initiation of Curriculum Review 2023:

- The Chairman of the Senate and IQAC announced the launch of the *Curriculum Review 2023* process.
- He said that the review will focus on enhancing and updating the **M.Tech** and **Integrated M.Tech** programs, ensuring alignment with evolving academic and industry needs.

2. Growth Plan for Academic Programs:

- As part of the institute's growth plan, the committee will explore the feasibility of introducing **B.Tech programs** in thrust areas aligned with present and future technology trends.
- These thrust areas will consider key factors, including:
 - Industry demands and technological advancements.
 - Alignment with national priorities under NEP 2020.
 - Accreditation standards and improvements in institutional rankings.

3. Goals of Curriculum Review 2023:

- The review aims to create a **comprehensive roadmap** for academic expansion, which includes:
 - **Introduction of new programs in emerging disciplines**, reflecting a commitment to innovation and relevance.
 - **Multi-disciplinary and inter-disciplinary integration**, fostering a holistic educational approach.
 - **Gradual increase in student enrollment**, targeting a strength of 3000+ students over the next few years.
 - Implementation of **Multiple Entry and Exit (ME-ME)** options, offering students flexible learning pathways in line with NEP 2020 guidelines.

4. Projected Growth of the Institute:

- The Director of IIIT-B provided a strategic summary of the institution's growth trajectory, emphasizing:
 - A focus on **scalable and sustainable academic programs**.

- Commitment to fostering **academic excellence and innovation** while ensuring robust quality assurance mechanisms.
- Continued efforts to meet **global accreditation and ranking benchmarks**, enhancing the institute's reputation and competitiveness.

5. Chairman summarized the projected growth of the Institute as follows: -

Targeted Student Expansion		
Year	New Admissions	Total Student Count
2023 (Present)	400	1320
2024	450	1370
2025	630	1534
2026	660	1883
2027	690	2189
2028	720	2263
2029	810	2443
2030	900	2683
2031	900	2893
2032	900	3073

6. Quality Assurance Considerations:

- All new initiatives, including curriculum updates and program expansion, will undergo rigorous quality assurance checks to ensure:
 - Alignment with the institute's mission and vision.
 - Benchmarking against best practices in higher education.
 - Continuous feedback from stakeholders, including faculty, students, and industry representatives.

7. Next Steps:

- Formation of sub-committees to draft and review proposals for new programs.
- Regular updates to the Senate and IQAC to monitor progress.
- Submission of a draft growth plan and curriculum recommendations for approval in subsequent meetings.

Action Items:

1. Establish working groups for feasibility studies on B.Tech programs.
2. Develop a detailed implementation framework for ME-ME options.
3. Schedule follow-up meetings to assess progress and quality benchmarks.

21.3.2 Introduction of B Tech Programs

Briefing by the IQAC Coordinator, the IQAC Coordinator informed the committee that the **96th Senate Meeting**, held on **May 9, 2024**, marked a significant milestone with the approval of the curriculum for the newly introduced **B.Tech programs**. These programs have been meticulously designed to meet evolving academic and industry demands, ensuring alignment with quality benchmarks and NEP 2020 recommendations. The approved programs are:

- **B.Tech. in Computer Science and Engineering (CSE)**
- **B.Tech. (Hons) in Computer Science and Engineering (CSE)**
- **B.Tech. in Electronics and Communications Engineering (ECE)**
- **B.Tech. (Hons) in Electronics and Communications Engineering (ECE)**
- **B.Tech. in Data Science and Artificial Intelligence (DSAI)**
- **B.Tech. (Hons) in Data Science and Artificial Intelligence (DSAI)**

The Senate engaged in an in-depth review of the curriculum, ensuring that each program integrates **multi-disciplinary approaches**, **industry relevance**, and **research-driven learning outcomes**. The inclusion of honors programs reflects the institute's commitment to academic rigor and providing students with opportunities to specialize in cutting-edge domains. The Coordinator highlighted that these new programs will uphold the institute's standards of excellence, foster innovation, and contribute to achieving its long-term growth objectives.

These initiatives align with the institute's quality assurance framework, emphasizing continuous improvement, stakeholder feedback, and adherence to global best practices in higher education.

21.3.3 New Departmental structure for IIIT-B

The IQAC Coordinator presented a detailed plan for the creation of four new departments at the institute, marking a significant transition from its unitary department structure since inception. This proposal aligns with the National Education Policy (NEP) 2020, which emphasizes the transformation of institutions into multi-department, multidisciplinary entities. The plan aims to decentralize academic responsibilities, enabling each department to define and drive its academic and research agenda, manage curricula, ensure regulatory compliance, and foster interdisciplinary collaboration. Heads of Departments (HoDs) will report to the Dean (Academics), while centralized functions such as faculty hiring, placements, infrastructure, and student management will continue to operate across all departments. This plan will be submitted for approval to the Senate and the Governing Body.

The proposed departments are: **Computer Science and Engineering (CSE)**, **Electronics and Communication Engineering (ECE)**, **Data Science and Artificial Intelligence (DSAI)**, and **Digital Humanities and Societal Systems**. The CSE department will focus on Theoretical Computer Science and Computing Systems, while the ECE department will specialize in VLSI, Embedded Systems, and Networking and Communication Systems. The DSAI department will address the growing demand for

expertise in Data Science, Artificial Intelligence, and Machine Learning, covering areas such as mathematical foundations, data engineering, and AI technologies. Lastly, the Digital Humanities and Societal Systems department will adopt an interdisciplinary approach to explore the interplay between digital technologies and societal systems, building on the institute's legacy in Information and Communications Technologies and Development (ICTD). These departments will be tasked with driving academic excellence and research innovation, with a vision to establish the institute as a nationally and internationally recognized institution.

The restructuring plan is designed to enhance the institute's academic and research quality while fostering a strong culture of collaboration across departments, in line with NEP 2020's vision. The decentralized departmental model will allow for greater focus on discipline-specific growth, while centralized functions will ensure operational efficiency and consistency across the institute. The proposal, once approved by the Senate and the Governing Body, will serve as a roadmap for the institute's transformation into a multidisciplinary institution, ensuring compliance with NEP 2020 guidelines and addressing the emerging demands of academia, industry, and society.

21.3.4 Infrastructure expansion plan

The CAO informed the members that a **7.5-acre land parcel** has been acquired in the vicinity of **Electronic City Phase 2** to support the institute's projected growth. This new facility, to be named the **East Campus**, will complement the existing infrastructure and align with the institute's strategic goals. He outlined the preparation of an **8-year roll-on roadmap** for phased infrastructure development to cater to the increasing student strength and academic programs in line with the institute's growth vision.

He further emphasized that the development plan would adhere to the guidelines of **NEP 2020**, ensuring the creation of multi-disciplinary and inter-disciplinary facilities. The East Campus will be designed to foster innovation, incorporate sustainability principles, and provide state-of-the-art amenities to support the institute's thrust areas, including the **Multiple Entry/Exit (ME-ME)** framework and the target of scaling student enrollment to **3000+** in the coming years.

21.3.5 Plan for Convocation and Feedback from graduating

The Registrar informed the members that over **340 students are expected to graduate** during the upcoming **24th Convocation**, scheduled for **July 7, 2024**. He provided an overview of the **arrangements and preparations** underway for the event, highlighting efforts to ensure seamless execution. Additionally, he outlined plans to collect **feedback on quality** across various institutional aspects during the convocation, which would help in driving future improvements. He circulated a draft quality survey feedback form intended to be administered amongst the graduating students.

The Chairman emphasized the importance of maintaining the **highest standards of quality** and the customary **pomp and grandeur** associated with the institute's

convocations. He urged all members to contribute their best efforts to create an **unforgettable experience** for the graduating students and their parents, ensuring the event reflects the institute's commitment to excellence and leaves a lasting impression.

21.3.6 Feedback on quality of classroom instructions

The Dean (Academics) and the Coordinator, IQAC, briefed the members on the comprehensive mechanism established to obtain student feedback on classroom instruction. Feedback is systematically collected for every instructor/professor upon the completion of their respective courses. This mechanism aims to ensure continuous improvement in teaching quality and align instructional practices with student expectations and learning outcomes.

They further explained that the feedback process is structured to maintain confidentiality and encourage students to provide honest and constructive input. Once feedback is analyzed, it is shared with the respective instructors/professors. The professors are encouraged to engage in discussions with the Dean (Academics) or relevant academic heads to interpret the feedback and identify areas for improvement.

Additionally, the following measures were discussed and highlighted:

1. Actionable Outcomes: Professors are guided to implement tangible actions based on the feedback received, such as refining course content, adjusting teaching methodologies, or incorporating innovative learning tools.
2. Faculty Development: Feedback trends are used to design faculty development programs and workshops that address identified gaps in teaching effectiveness and pedagogical skills.
3. Quality Assurance Reviews: The feedback system is periodically reviewed as part of the institute's quality assurance framework to ensure it remains robust, fair, and effective.
4. Recognition of Excellence: Outstanding feedback is recognized and used as an opportunity to celebrate and share best practices among faculty, fostering a culture of teaching excellence.
5. Student Engagement: Students are educated about the importance of their role in the feedback process, encouraging participation and thoughtful responses to help improve overall teaching quality.

The members underscored the importance of closing the feedback loop, ensuring that student input leads to actionable changes, and contributing to the institute's commitment to academic excellence. It was resolved that the feedback system would be further refined to incorporate additional qualitative measures and benchmark against global best practices.

21.3.7 Hostel facilities for ensuing term commencing in July 2024

The Chief Administrative Officer (CAO) briefed the members on the arrangements being made to ensure adequate hostel facilities for students for the upcoming term commencing in July 2024. He informed the committee that additional accommodation would continue to be hired through M/s Guesture, a well-maintained facility located approximately 2 km from the campus.

The CAO emphasized that student comfort and well-being remain a top priority, and specific measures are being implemented to address all feedback received from students in previous terms. These include:

- **Enhanced Amenities:** Ensuring that all essential facilities, such as high-speed internet, comfortable furnishings, and recreational spaces, are provided to meet the diverse needs of students.
- **Feedback-Driven Improvements:** Addressing concerns raised by students regarding accessibility, meal quality, transportation, and overall convenience to deliver an improved experience.
- **Regular Monitoring:** Establishing a system for continuous monitoring of the off-campus accommodation to maintain the highest standards of hygiene, safety, and student satisfaction.

The CAO further stated that the hiring of external hostel facilities would be required for the next 2–3 years until the construction of the East Campus is completed. This expanded infrastructure, once operational, will significantly enhance the institute's capacity to house students on or near campus.

The Chief Financial Officer (CFO) assured the committee of the availability of funds to meet these requirements, reaffirming the institute's commitment to providing students with a high-quality residential experience. The IQAC members discussed and agreed that these measures reflect the institute's proactive approach to maintaining and improving the quality of student life, aligning with the broader goals of student-centric development and institutional excellence.

It was further resolved to regularly seek student feedback on the new hostel arrangements and integrate suggestions into future planning, ensuring the institute upholds its standards of quality and care.

Concluding Remarks of the Chairman

The Chairman thanked the Coordinator and all members of the IQAC for their valuable inputs and active participation. He emphasized that **quality in teaching and learning** must remain the cornerstone of the institute's mission, urging all members to take

proactive steps to align their efforts with the institute's vision of academic and operational excellence. He directed that **innovative teaching methodologies**, **regular curriculum reviews**, and **robust feedback mechanisms** must be prioritized to meet global benchmarks. Furthermore, he reiterated the importance of creating a **student-centric campus**, where the holistic development of students is paramount. This includes fostering an inclusive and supportive environment, ensuring superior residential and academic facilities, and encouraging open channels for dialogue and feedback. The Chairman stressed that every member must commit to a culture of **continuous improvement**, striving to elevate the institute's standing as a leader in quality education and student welfare.

21.4 Any other matter with the permission of the chair

21.5 Next Meeting Schedule

The Coordinator IQAC announced that the next meeting would be scheduled on November 13, 2024 (Wednesday)
